

ANNA SARACKA

researcher

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PRODUCTION COMPANY	PRODUCT	ROLE	RESPONSIBILITIES
Elephant House Studios for Channel 5	<i>Digging up Britain's Past</i>	research runner	throughout research on historical topics portrayed in the show
Kalel Productions for Channel 4	<i>Rich Kids Go Skint</i>	runner/ researcher/ production secretary/ data wrangler	<ul style="list-style-type: none">● researching and booking locations● managing petty cash and release forms● logging spendings in Octopus PMI● handling paperwork● drafting call sheets● data wrangling
Storyvault Films	<i>Art 50</i>	key runner	<ul style="list-style-type: none">● researching clips for the programme● working close with the location management● taking care of props preparation
XpoNorth Festival	<i>XpoNorth Live!</i>	researcher	<ul style="list-style-type: none">● researching for interviews● writing briefs● booking interviews
Droga5	<i>Dove</i>	casting researcher	online casting mainly through social media

2015 - current day freelance as an assistant director and researcher in film, TV, commercial and corporate

KEY SKILLS:

- Computer skills (Excel, Word, PowerPoint, Celtx)
- Video editing experience in Final Cut Pro 7, Final Cut Pro X and Adobe Premiere Pro CS6
- Camera experience with Panasonic, Canon 5D III, Nikon c100, Panasonic GH4)
- Strong organization and admin skills
- Languages: Polish (native), English (fluent), French (conversational), Spanish (conversational) Russian (basic)

ADDITIONAL QUALIFICATIONS

- Digital Marketing Nanodegree - Udacity (online course)
- Online Marketing Strategies - Curtin University, Australia (online course)

EDUCATION:

2015-2016 **University of Glasgow:** Master of Science: Filmmaking and Media Arts: with Merit

2012-2015 **University of Southampton:** Bachelor of Arts: Film Studies (single honors): Second Class Honours (Upper Division)

2010-2011 Semester on **Jagiellonian University in Cracow:** knowledge about international culture and comparing civilizations studies

2009-2012 **University of Cardinal Stefan Wyszyński in Warsaw:** Bachelor of Arts Culture Studies specializing in film and theatre