

# CALLUM ANDERSON

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Chingford/London

## PROFILE

A visual, ambitious creative who has a high interest and knowledge for all things creative and digital media. My education/work experience has enabled me to have a sufficient yet ambitious approach to my work ethic and open-minded to learning opportunities.

## SKILLS

Proficient in Software's: Photoshop, InDesign, Final Cut Pro, Premiere Pro

Excellent presentation skills and good experience using excel and word.

Proactive and adaptable to variety of work environments

Experience working with deadlines within a team or independently.

High understanding of prioritising and exceptional ability to work under pressure.

Great oral and written communication.

4+ Years Commercial/Fashion experience

## EDUCATION

Debden Park High School - 7 GCSE'S A-C

Highams Park Sixth Form - 3 A Levels A-C

Big Creative Education - Level 3 Creative and Digital Media Merit

Additional Courses - Get Into Digital Media two-week programme with Princes Trust

DBS Cleared

## EXPERIENCE

### **PRODUCTION ASSISTANT/SHOW PREP COORDINATOR-BURBERRY**

2020

Assisting with preparations and working on shoots campaign and Fashion shows with the in-house production team. Sourcing locations, equipment, travel and accommodation for both crew and talent throughout shoot. Working closely with producer to devise a working schedule and assisting with call sheets/car bookings for crew/ models. Communicating with all teams on set to create a safe work environment and ensure all enquiries are met. Filing and preparing paperwork/production kit as well as sourcing catering/refreshments.

### **CLIENT/PRODUCTION ASSISTANT/RUNNER-FREELANCE**

2020

Being first port of call for production team and clients during the lead up and shoot days. Assisting with call-sheets and equipment hire and ensuring paperwork and guidelines are signed and met prior to being on set. Cash handling and going out to buy refreshments and any necessities needed. Booking couriers, organising travel/accommodation and keeping track of Covid guidelines.

### **COMPANIES/JOBS WORKED**

RIFF RAFF: BURBERRY, ENGLAND FA CUP

MISSING LINKS: MCVITIES, HSBC, BUMBLE, NHS

DAN TOBIN SMITH STUDIO: MIELE, ZARA, LORO PIANA

CREATIVE BLOOD: CINCH,

### **RUNNER/FACILITIES ASSISTANT**

MOLINARE | JUL 19 - DEC 19

Providing a niche service to clients in facilities. Greeting clients and being first point of contact at Front of House. Daily cash handling and managing/ordering weekly stock/stationary. Daily admin duties, creating spreadsheets and documents for various storage control and media data. Keeping facilities clean and in order ensuring company standards are obtained. Creating shipping notes and logging client media in and out of operations. Assisting with event organisation and charity collections within company. Dealing with any client enquiries/complaints as well as assisting in individual projects.

### **RUNNER/EDITING ASSISTANT**

GORILLA TV | AUG 18 - DEC 18

Data wrangling and transcoding media into software. Organising rushes into sequences using Premiere pro. Assisting with client projects and offline editing.

## **REFERENCES**

Available upon request