

# CALLUM ANDERSON

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## PROFILE

A visual, ambitious creative who has a high interest and knowledge for all things creative and digital media. With 4 + years experience in commercial and fashion supporting in a diverse range of productions whilst maintaining a passion in producing captivating content. A reliable and competent individual with a big ball of positive energy who remains optimistic regardless of scenario facing.

## SKILLS

- Experienced in working in fast-paced and demanding working environments whilst remaining professional throughout.
- Highly organised, methodical, and detail-oriented; excellent time management skills, ability to multi-task and prioritise projects with tight deadlines.
- Able to work collaboratively and independently across multiple teams/projects.
- Wide in-depth knowledge of production practices and techniques for studio/ location filming.
- Computer savvy: proficient across Microsoft Office & Adobe platforms with the ability and aptitude to learn new and specialised softwares/databases efficiently.
- Ability to adapt to last-minute changes and able to use initiative to resolve errors in workflows and adhere to the working schedule.
- Impeccable oral and written communication on all levels with internal/external staff and clients with great negotiation skills.

## EDUCATION

- Diploma in Creative and Digital Media
- Highams Park Sixth Form - 3 A Levels A-C
- Debden Park High School - 7 GCSE'S A-C  
DBS Cleared

## EXPERIENCE

### **PRODUCTION ASSISTANT/RUNNER -FREELANCE COMMERCIALS**

2020- CURRENT

- Communicating with Producer/ crew: hiring Kit , PPE and providing catering that meets any dietary requirements.
- Buying props / on-set refreshments and using excel spreadsheets to file job expenditures.
- Attending rehearsals and set builds, assisting Producer with coordinating set layout.
- Acting as Covid Supervisor and devising contingency plans for safe working environments and ensuring crew follow guidelines whilst on set
- Coordinating on set lateral flows / PCR home tests for crew, talent and agency and filing confidential paperwork.
- Printing schedules, scripts and storyboards, resolving missing kit and staying in close communication with AD/ Producer to accommodate breaks for crew.
- Booking Transportation to and from set and sourcing accommodation/ flights for international talent/agency and creating bespoke individual travel documents.
- Assisting producer source and pencil crew for filming: creating hold-sheets, call-sheets and sending job confirmation emails.

### **COMPANIES/JOBS WORKED**

RIFF RAFF: BURBERRY, ENGLAND FA CUP

MISSING LINKS: MCVITIES, HSBC, BUMBLE, NHS

DAN TOBIN SMITH STUDIO: MIELE, ZARA, LORO PIANA,

CRAIG GREEN, EXPEDIA, MARTELL,

CREATIVE BLOOD: CINCH,

PULSE FILMS: TWINNINGS

MEDIA EYE FILMS: BETFAIR

UNTOLD STUDIOS: COPPER

STINK FILMS- AMAZON PRIME

MOVING PICTURES

GUCCI

MULTIPLE NDA COMMERCIALS.

### **PRODUCTION ASSISTANT/SHOW PREP COORDINATOR- BURBERRY**

AUG 2020- MAY 2021

- Arranging transportation for crew and talent as well as transporting equipment.
- Supporting producer on set with catering for crew and talent.
- Preparing production kits and PPE for shoots and handling transportation for brand goods.
- Handling production paperwork and NDA's
- Ensuring facilities or locations used adhere to a covid regulations throughout.
- Filing expenditures and receipts.
- Booking equipment, sourcing props and locations for shoots and ensuring to remain on budget.
- Helping the producer coordinate scheduling for week of show, assisting on show layout for crew and B-series.

## REFERENCES AVAILABLE UPON REQUEST