




# Freddie Goffey

## Production Assistant

+447813941546 

freddiegoffey99@icloud.com 

London based, willing to travel / relocate 

Full clean driving license & car owner 

## Introduction

Having been in the industry for 7 years I have gained valuable experience and connections

I aim to become a highly respected producer, known for my hard work and commitment to any project. I want to show my drive for this role by being open to learning new ways of working to improve myself.

Dreaming of becoming a documentary producer is the drive I need and any experience I gain on the way I will commit to 100%. I look forward to putting out fires with you!

## Education

### **BA (Hons) Business and Management**

Sep 2018 - July 2021  
UWE, Bristol

### **A-Levels**

Sep 2015 - Jun 2017  
BHASVIC, Brighton

### **GCSE's**

Sep 2011 - Jun 2015  
Blatchington Mill secondary  
School, Brighton

## References

### **Andrew Harvey**

Producer / Prod Manager  
info@andrewharvey.tv

### **Tessa Reid**

Senior Producer  
tessa.reid@sky.uk

### **John Madsen**

Producer  
johnnymad@mac.com

*Full job list available on request*

## Skills

- Negotiating deals & booking catering, transport, accommodation and suppliers
- Managing large budgets at Sky Creative
- Booking travel and accommodation for principal cast & contacting agents
- Creating Call Sheets
- Working within a Band 1 budget for a 15-day film shoot
- Managing various production document trackers
- Collecting & chasing crew timesheets & contracts
- Raising POs & reconciliations of company cards & expenses
- Adept on Excel and Google Docs
- Maintaining connections and providing contacts when needed to fill dailies
- Being adaptable to all production needs

## Experience

### **Pepsi | NewGen | Production Assistant**

London, Jan 2025

Producer: Madeleine Martinez

Production Manager: Stella Tribe-Smith

### **Reckless (Feature) | BW Parasite Films | Production Assistant**

London, Nov 2024 - Dec 2024

Producer: Matthew Kelly

Production Manager: Andrew Harvey

### **Sky Creative | Brand Production | Assistant Producer**

Osterley, Nov 2022 - Nov 2024

Executive Producer: Liz Arnott

Senior Producer: Tessa Reid

### **Shelter Christmas 2024 | Outsider | Production Assistant**

London, Oct 2024 - Nov 2024

Producer: John Madsen

Production Manager: Tom Benkins

### **Intercom Pioneer | Tiny Ark | Production Assistant**

London, Oct 2024

Producer: Gabi Chrobak

Production Manager: Lev Hopton