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Highly organised and technically minded JPM/PA with a keen eye for detail. Experience also in casting & image research, director's treatments, edit producing, self-shooting & editing. Additional skills include Adobe Premiere, Photoshop, Lightroom & data wrangling.

Full clean driving licence & own vehicle.

Commercials

Date	Production	Production Company / Agency	Director	Producer	Role
Aug 2022	Benenden Health	Bullion / Channel 4	Ollie Wolf	Emory Rüegg	Talent PA
Aug 2022	NDA 'Project Turkey'	Radical Media LA	Tarsem	Dominic Wilcox	PA (Cover & Wrap)
July 2022	Cinch	Academy Films	Peter Cattaneo	Juliette Harris	Pre-Production PA
June 2022	NWSF 'Trust Your Instincts'	2AM / Krow	Steve Cope	James Fuller	Production Assistant
Oct-Nov 2021	The Vegetarian Butcher 3x 30s	Park Village / TBWA	Lee J Ford	Theresa Larché	Production Manager
Oct-Nov 2020	Pioneer DJ 'DDJ FLX6'	Pioneer DJ	Chris Stockwell	Chris Stockwell	Casting Researcher
Jun-Aug 2020	Pioneer DJ 'My Cue'	Pioneer DJ	Chris Stockwell	Chris Stockwell	Casting Producer
Feb-May 2019	Nissan 'The Innovation Games'	My Accomplice / Dark Horses	Ewen Spencer	Theresa Larché	Production Manager
Feb 2018	Braun 'Active Scan'	Bray Leino	Johnny Han	Theresa Larché	Production Assistant
Aug 2017	Innovo 'Restore the Floor'	Bray Leino	Dominic O'Riordan	Theresa Larché	Production Manager
June 2017	Nokia 'Bang'	Parliament Pictures / Twelve / Mother	Kell Mitchell	Mathias Gilay	Production Assistant
June 2017	IBM 'Z Systems'	Parliament Pictures / AKQA	Jon Riche	Mathias Gilay	Production Assistant
May 2017	Bassetts 'Catchphrase Idents'	Bray Leino	Andy Blackburn	Theresa Larché	Production Assistant
May 2017	Iglu 'Volatile'	Bray Leino	James Buck	Theresa Larché	Production Assistant
Dec 2016	Ibuleve 'Countdown Idents'	Bray Leino	Morgan Hutchins	Theresa Larché	Production Assistant
Nov 2016	Optegra 'Eyes'	WPN Chameleon	Sandra Money	Theresa Larché	Production Assistant
Nov 2016	L&M 'Strangers Wanted'	Hoot Comedy / Leo Burnett	James Rawlings	Theresa Larché	Production Assistant
Oct 2016	Longleat 'Festival of Light'	Bray Leino	Nick Jones	Theresa Larché	Production Assistant
Aug 2016	Which? 'Windows 10 Laptops'	WPN Chameleon	Sandra Money	Sandra Money	Production Manager
July 2016	Which? 'Smartphones'	WPN Chameleon	Sandra Money	Theresa Larché	Production Assistant
June 2016	Hedrin 'Curtain Call'	Bray Leino	Adam Miller	Theresa Larché	Production Assistant
June 2016	Covonia 'Ride the Bull'	Bray Leino	Nick Jones	Theresa Larché	Production Assistant
May 2016	Longleat 'African Summer'	Bray Leino	Nick Jones	Theresa Larché	Production Assistant
Dec '15-Apr '16	Actimel 'Stay Strong Brothers'	Hoot Comedy / Possible	James Rawlings	Theresa Larché	Casting Researcher / PA
Sept 2015	Tefal 'Cook 4 Me'	Bray Leino	Dominic O'Riordan	Theresa Larché	Production Assistant
Sept 2015	Miller 'Hardwell'	Squire	Dominic O'Riordan	Mavreen Brown	Production Coordinator
Sept 2014	IWC 'Lewis vs. Nico Engineering Race'	Mighty Fine / IWC	Dominic O'Riordan	Jonathan Davies	Assistant Producer
June 2014	McDonalds 'Making of a Legend'	Mighty Fine / Razorfish	Mark McQueen	Jonathan Davies	Assistant Producer
June 2014	Canon 'XF200/XF205 Launch'	Mighty Fine / Canon	David Betteridge	William Mann	Assistant Producer

Film & TV

Date	Production	Production Company / Broadcaster	Director/s	Producer/Series Prod	Role
Nov 2019	'Homecoming' Series (Ep 2)	The Emperor Penguins / VICE	Posy Dixon	Theresa Larché	Production Manager
Sept-Oct 2019	'Quit 2 Win' & 'Dying on Stage' Series	The Emperor Penguins / VICE	Murat Gökmen & Tom McKay	Theresa Larché	Post-Prod Producer
June-Aug 2019	'Quit 2 Win' Series	The Emperor Penguins / VICE	Murat Gökmen	Theresa Larché	Producer
June 2019	'My Best Friend' Series	The Emperor Penguins / VICE	James Slater	Theresa Larché	Producer
June 2019	'Waiting for God' Short Film	SUMS Film & Media / BFI	Alecky Blythe	Theresa Larché	Production Coordinator
Jan 2019	'Smoking Map UK' Series	My Accomplice / VICE	Murat Gökmen / James Slater	Theresa Larché	Producer
May-July 2018	'Drifters' Feature Film	Starcross Entertainment	Ben Bond	Theresa Larché	Production Coordinator
Sept 2017	'Why Do We Dance?' Links	Magnolia / Sky Arts	Marco Pianigiani	Zoe Dobson	Prompter operator
May 2017	'The Miniaturist' Behind the Scenes	StayStill / BBC	Sven Arnstein	Sven Arnstein	BTS Camera
Oct-Nov 2015	'Asia Express' Reality TV series	Eccholine / Caracol (Colombia)	Caracol (Colombia)	Lars Wadehn	Script Supervisor
Mar-May 2015	'Jaguar: Making a Million Pound Car'	Arrow / Channel 4	Cathy Durbin	Ash Potterton	Researcher
2013-2015	Development & Tasters	Mighty Fine / A&E Networks US	N/A	Jonathan Davies	Shooting Researcher
Jun 2013	Yahoo! 'It Came From Outer Space'	Yahoo! / Mighty Fine	Tom Cholmondeley	Jonathan Davies	Shooting AP
July 2011	'Models, Misfits & Mayhem' Title Seq.	Mighty Fine / ITV 2	Jonathan Davies	Jonathan Davies	Production Secretary

Online / Other

Date	Production	Production Company / Broadcaster	Director/s	Producer/Series Prod	Role
Mar-May 2022	'Work Wonders' with Samsung Series 2	Emperor Penguins / Independent TV	Cody Hogarth	Cody Hogarth	Producer
Sept-Oct 2021	'Work Wonders' with Samsung	Emperor Penguins / Independent TV	James Slater / Cody Hogarth	Cody Hogarth	Producer
Aug 2021	Chivas/Adidas Man U Stills shoot	Emperor Penguins	Cody Hogarth		Producer
Mar-Jun 2021	Safemoon Sundays - Live AMAs	Randall Media Factory	Ashley Wiggins		Producer
Feb 2020	'Winter at Tantora'	The Emperor Penguins	Cody Hogarth	Theresa Larché	Production Manager
March 2018	Tefal 'Tea & Toast' social campaign	Bray Leino		Katie Lock	Casting Researcher
Jan 2018	Novartis 'The Curve of Life'	Havas Worldwide / Emperor Penguins	Cody Hogarth	Theresa Larché	Image Researcher / PA
Feb 2015	Mercedes 'Rights-Free & Launch'	Mighty Fine / Mercedes		Jonathan Davies	Assistant Producer

Employment History

Year	Company	Role
2015 - Present	Freelance	PA/JPM across Commercials, Digital, Film, TV & Online content. Also self-shoot & edit weddings
2011 - 2015	Mighty Fine	Full time in-house PC, eventually AP, on various commercial, corporate & online campaigns
2011	Three Feet High	Production Secretary on various projects
2010 - 2011	Sven Arnstein / StayStill	Production Secretary & Photographic Assistant on various Behind the Scenes film & photo shoots

Education

2.1 BA (Hons) in English & American Literature, The University of Kent, 2006-2009

Equipment owned

Canon 5D MK IV, 24-70mm, 24-105mm & 70-200mm Canon L Series Lenses, Sony A7s, MacBook Pro, Adobe Premiere Pro, Photoshop & Lightroom

References available on request